

Pediatric Dental Specialist Financial Policy

Pediatric Dental Specialist is happy to provide the best possible service both on a clinical and patient service level. Therefore, we will do our best to make your visit in our office as smooth as possible. Upon making your appointment with us we will collect your insurance information. This allows our staff to verify your dental benefits and give you an **ESTIMATE** as to what your dental plan may cover, time permitting. Please keep in mind this is only an **ESTIMATE**. Benefit/insurance companies will only give an estimate not a guarantee of payment. We will pass this information we have collected along to you to ensure you have adequate time to arrive prepared for your child's dental procedure. Your patient portion is due at this time of service. For your convenience, we accept **CASH, VISA, MASTERCARD, DISCOVER, and CARE CREDIT**. Once your dental procedure is complete we will file your insurance for you based on the information we have collected from you. Once we receive payment from your individual plan we will either send you a statement for any remaining balance or process a refund check in your account guarantor's name. Refund checks are processed approximately once a month. Although we do everything possible to ensure payment is processed in a timely manner we sometimes find it necessary to resubmit your insurance claim. This can delay payment. Since we do process billing statements on an individual bases, payment is due upon receipt of statement. All Delinquent accounts will be turned over to Transworld Systems for further collection activity. If your account must be submitted to Transworld Systems, a 33% service fee will be added to your remaining balance. **NOTE: If your insurance company does not reimburse Pediatric Dental Specialist after 2 submissions, you will be responsible for the remainder of the balance on your account.** Thank you for entrusting us for your child's dental care.

Signature: _____

Date: _____